

OWNER/TENANT INFORMATION SHEET

Please complete this form **now** and anytime there is a change in your unit occupancy. A copy of the existing lease is to be attached to this form.

*****OWNER INFORMATION*****

NAME OF ASSOCIATION: _____

PROPERTY ADDRESS _____

HOMEOWNER NAME _____

HOMEOWNER MAILING ADDRESS (IF DIFFERENT FROM ABOVE):

DAY PHONE _____ EVENING PHONE _____

HOMEOWNER E-MAIL ADDRESS: _____

OWNERS SIGNATURE _____

DATE

*****TENANT INFORMATION*****

NUMBER OF PEOPLE LIVING IN UNIT _____

NAMES OF EACH RESIDENT: _____

VEHICLE INFORMATION: MAKE MODEL YEAR LICENSE PLATE NO.

**TENANT MOVE-IN DATE _____

TENANT DAY PHONE _____ EVENING PHONE _____

I have received a copy of the HOA Rules.

TENANT SIGNATURE _____

DATE

RETURN TO: ASSOCIATION COMMUNICATIONS INC.
3732 Mt. Diablo Blvd. #395
Lafayette, CA 94549
Phone: 925-283-4900 Fax: 925-283-4907